

User Manual

For

Digitally Signing of your application

Digital Signature:

A digital signature is an electronic form of a signature that can be used to authenticate the identity of the sender of a message or the signer of a document, and also ensure that the original content of the message or document that has been sent is unchanged. Digital signatures are easily transportable and cannot be imitated by someone else. The ability to ensure that the original signed message arrived means that the sender cannot easily disclaim it later.

Digital Signature Certificate (DSC):

Digital Signature Certificates (DSC) is the electronic format of physical or paper certificate like a driving License, passport etc. Certificates serve as proof of identity of an individual for a certain purpose; for example, a Passport identifies someone as a citizen of that country; who can legally travel to any country. Likewise, a Digital Signature Certificate can be presented electronically to prove your identity, to access information or services on the Internet or to sign certain documents digitally.

Digital Signature Certificate:

A Digital Signature Certificate authenticates your identity electronically. It also provides you with a high level of security for your online transactions by ensuring absolute privacy of the information exchanged using a Digital Signature Certificate. You can use certificates to encrypt information such that only the intended recipient can read it. You can digitally sign information to assure the recipient that it has not been changed in transit, and also verify your identity as the sender of the message.

Controller Certifying Authorities for Digital Signature Certificate:

Legally valid Digital Signature Certificates are issued only through a Controller of Certifying Authorities (CCA), Govt. of India, licensed Certifying Authorities (CA), such as e-Mudhra, NIC, TCS, MTNL, Ncode etc.

Legal status of a Digital Signature:

Digital Signatures are legally admissible in a Court of Law, as provided under the provisions of IT

How to Digital Signature In your Application

Click on the button to digital sign your application.

Form 19C [see rule 59(2)]		
Application for grant or renewal of a [licence to sell, stock, exhibit or offer for sale, or distribute] of drugs specified in Schedule .		
1. I/We _____ of _____	TEST TEST S/O TEST TEST TEST	
hereby apply for a licence to sell by *wholesale/*retail drugs specified in Schedule X to the Drugs and Cosmetics Rules, 1945. We operate a pharmacy on the premises, situated at		
Shop No/Plot No.: Tesst122, test ,test , Tehsil: test , District: BHOPAL , Pincode: 564646		
2. The sale and dispensing of drugs will be made under the personal supervision of the registered pharmacists mentioned below :		
(Name) _____	(Qualification) _____	B.PHARM, REG:REG13434, VALID UPTO:28/01/2016
3. Name of drugs to be sold :		
Licence to sell, stock or exhibit [or offer] for sale, or distribute drugs by retail specified in Schedule X.		
4. Particulars of storage accommodation.		
5. A fee of rupees Rs. 500/- has been credited to Government under the head of account 0210 Medical and Public Health, 04 Public Health, 104 Fees and Fines, (5) Lic. Fees under Drugs and cosmetics Rules. vide treasury receipt attached.		
Date _____	05/01/2015	Signature _____
<i>* Delete whichever is not applicable. ** To be deleted if drugs will be sold only by wholesale. ***Required only if products requiring special storage are to be sold.</i>		
Click for Digital Sign		

Applicant can select any below mentioned method for digital signature.

Select Signing Method

- Signed PDF with US B Dongle
- Signed PDF with File

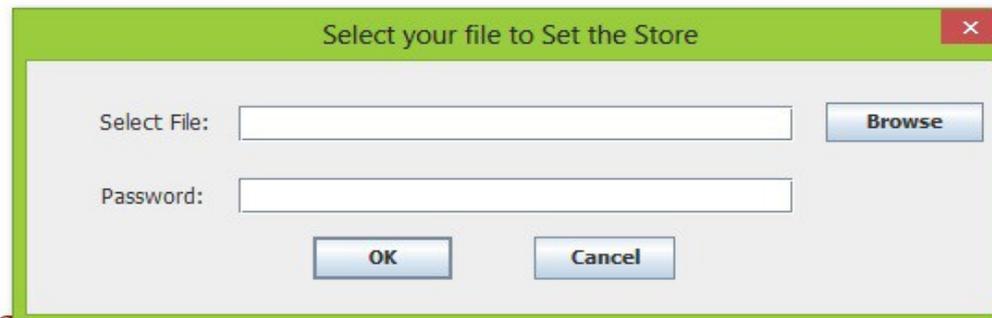
[Set Signing Method](#)

After selecting Signing Method, Click here to Digital Sign

Please Wait, Digital Signature is Processing, this may take few seconds. Do not press Cancel/Back button.

A. In case of Signed PDF with file.

After selection of Signed PDF with File, Applicant has to browse .PFX file.

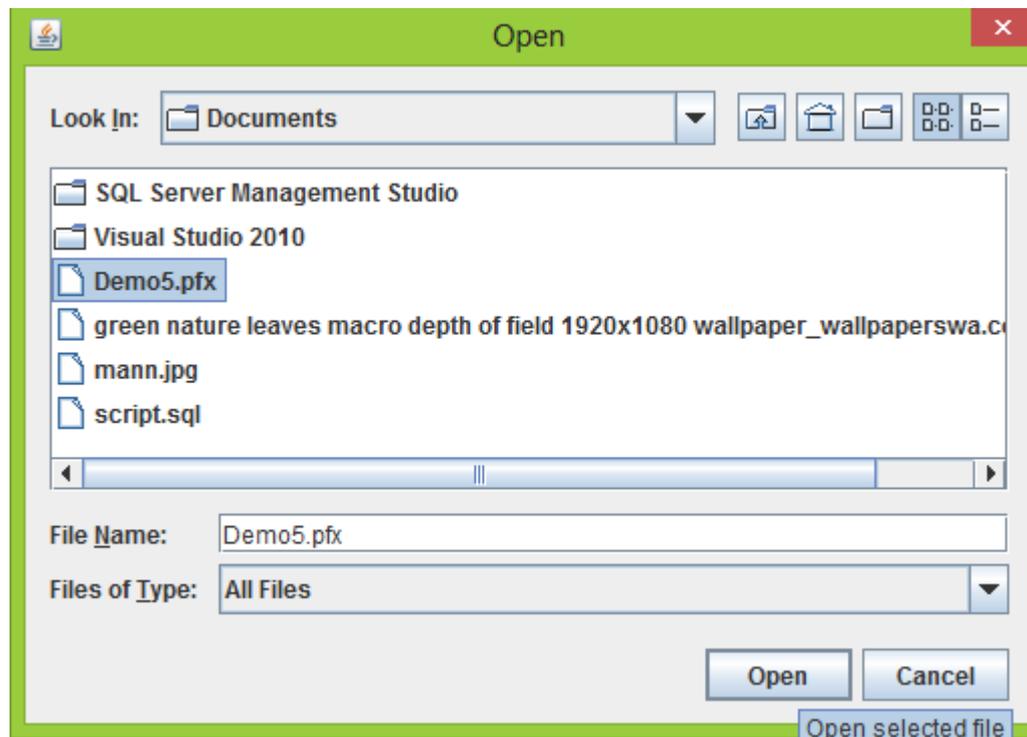


The screenshot shows a dialog box with a green title bar that reads "Select your file to Set the Store". Inside the dialog, there are two input fields: "Select File:" and "Password:". To the right of the "Select File:" field is a "Browse" button. Below the "Password:" field are two buttons: "OK" and "Cancel".

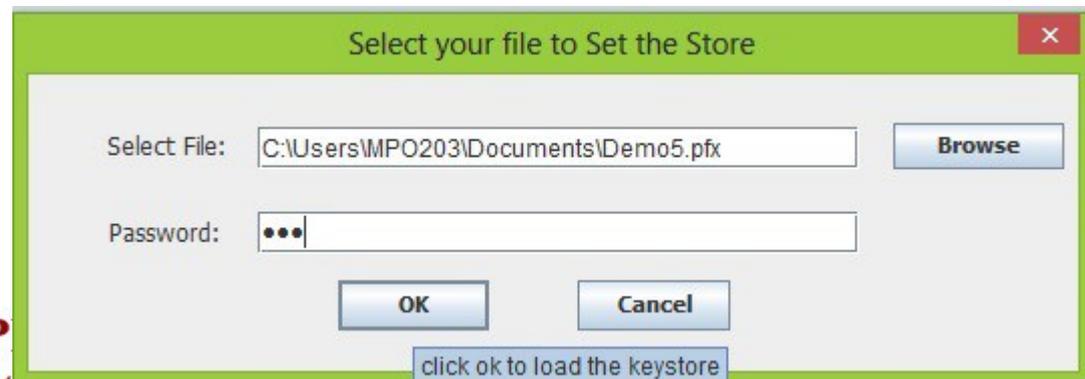
Please wait, Digital Signature is Processing, this may take few seconds. Do not press Cancel/Back button.

How to Digital Signature In your Application

Select your .PFX file.



After selecting your .PFX file type your password.



The screenshot shows a dialog box with a green title bar and a red close button. The title bar text is "Select your file to Set the Store". Inside the dialog, there are two input fields: "Select File:" with the text "C:\Users\MPO203\Documents\Demo5.pfx" and a "Browse" button to its right; and "Password:" with a masked password field containing three dots. Below these fields are "OK" and "Cancel" buttons. A blue callout box points to the "OK" button with the text "click ok to load the keystore".

Play
take few seconds. DO NOT press Cancel/BACK button.

How to Digital Signature In your Application

Select Signer Certificate

Select your digital certificate to digitally sign file(s)
Click [View Certificate] to view more details of the certificate

Powered by **Dhruvam**
PKI Suite From TCS

Issued To	Issued By	Serial No	Expiration Date	Issuer Det:
DemoFive	TCS DEMO SUBC...	6435b2158...	Wed Jun 03 15:0...	CN=TCS DEMO ▲

View Certificate OK Cancel

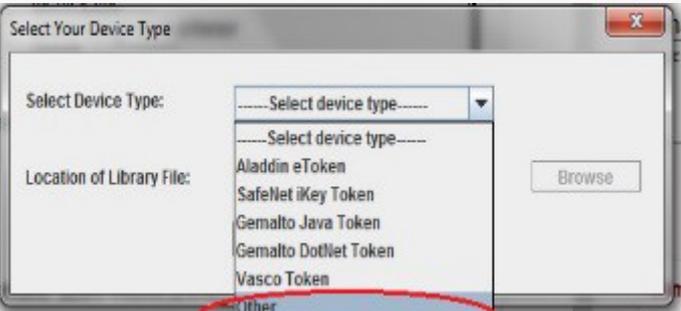
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Please take

attention.

B. In case of Signed PDF with USB Dongle.

When User select option for Signed PDF with USB Dongle than user has to select the manufacture name of USB dongle issue to him. In case applicant doesn't find the name, applicant has to select “other” option.



MP Online Limited
Joint venture between Govt. of Madhya Pradesh and TCSL
मध्यप्रदेश सरकार का पोर्टल

Please Wait, I will take few seconds. This may take a few seconds. Please Wait, I will take few seconds. This may take a few seconds.

Disclaimer: The content available on the Portal is taken from different sources and Government Department/Organisations and, they may be contacted for further information and suggestions. Server : A

How to Digital Signature In your Application

In case applicant select "other" option, applicant has to select .dll file from his system.

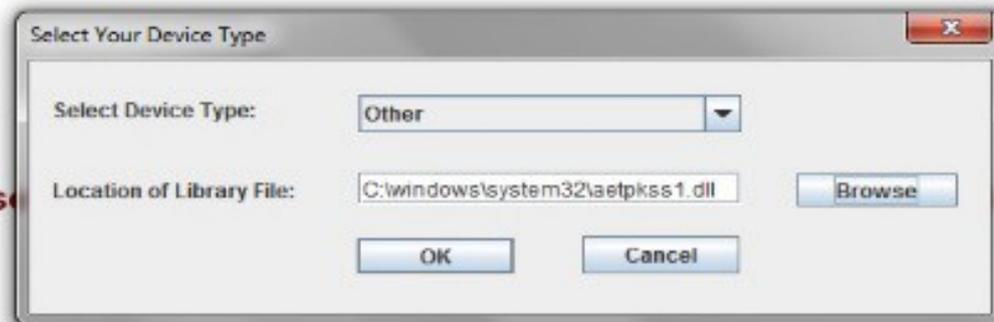
If you have "epass" digital Signature Dongle then select "eps2003csp11.dll"

Please... few

Disclaimer: The content available on the Portal is taken from different sources and Government Department/Organisations and, they may be contacted for further information and suggestions. Server : 4

How to Digital Signature In your Application

Click OK after selecting file.



How to Digital Signature In your Application

Click OK button.

Select your digital certificate to digitally sign file(s)
Click [View Certificate] to view more details of the certificate

Issued To	Issued By	Serial No	Expiration Date	Issuer Det
Ajay Ieshavrao P...	NIC sub-CA for N...	141e09312...	Fri Nov 27 03:01...	CN=NIC sub-C...

View Certificate **OK** Cancel

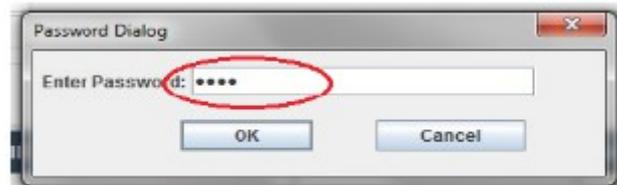
Copyright (c) 2008 Tata Consultancy Services Limited.

Please Wait
take few s

s may
utton.

How to Digital Signature In your Application

Applicant will then be asked for his password. Enter your password and click OK.



Please Wait, this may take few seconds. Do not press Cancel/Back button.

How to Digital Signature In your Application

Below picture shows digital signed symbol.



Proprietor's Photograph



Pharmacist's Photograph



Date : 28-11-2014

Licence No : 20/333/26/2014

Conditions of Licence

1. This licence shall be displayed in a prominent place in a part of the premises open to the public.
2. The licensee shall comply with provisions of the Drugs and Cosmetics Act, 1940 and the Rules thereunder for the time being in force.
3. The licensee shall report to the Licensing Authority any change in the qualified staff in charge within one month of such change.
4. No drug shall be sold unless such drug is purchased under a cash or credit memo from a duly licensed dealer or a duly licensed manufacturer.
5. The Licensee shall inform the Licensing Authority in writing in the event of any change in the constitution of the firm operation under the licence. Where any change in the constitution of the firm takes place, the current licence shall, deemed to be valid for a maximum period of three months from the date on which the change takes place unless, in the meantime, a fresh licence has been taken from the Licensing Authority in the name of the firm with changed constitution.

How to Digital Signature In your Application

First time VLE has to Validate the signature before he prints it.



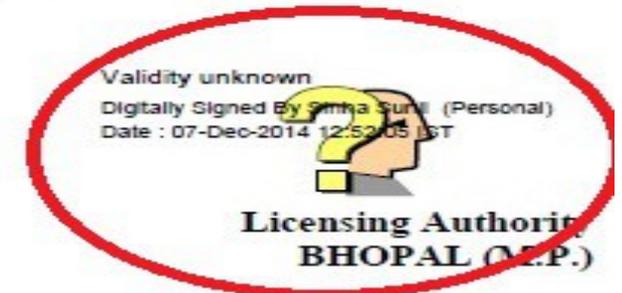
Proprietor's Photograph



Pharmacist's Photograph

Date : 28-11-2014

Licence No : 20/333/26/2014



Conditions of Licence

1. This licence shall be displayed in a prominent place in a part of the premises open to the public.
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How to Digital Signature In your Application

First time VLE has to Validate the signature click on the image, than click on Signature properties

Proprietor's Photograph

Date : 28-11-2014 **Licence No : 20**

Signature Validation Status

Signature validity is UNKNOWN.
- The Document has not been modified since this signature was applied.
- The signer's identity is unknown because it has not been included in your list of trusted identities and none of its parent certificates are trusted identities.

Legal Notice... **Signature Properties...** Close

Signature validity unknown
Digitally Signed By **Smita Suniti** (Personal)
Date : 07-Dec-2014 12:52:05 IST

**Licensing Authority
BHOPAL (M.P.)**

Conditions of Licence

1. This licence shall be displayed in a prominent place in a part of the premises open to the public.
2. The licensee shall comply with provisions of the Drugs and Cosmetics Act, 1940 and the Rules thereunder for the time being in force.
3. The licensee shall report to the Licensing Authority any change in the qualified staff in charge within one month of such change.
4. No drug shall be sold unless such drug is purchased under a cash or credit memo from a duly licensed dealer or a duly licensed manufacturer.
5. The Licensee shall inform the Licensing Authority in writing in the event of any change in the constitution of the firm operation under the licence. Where any change in the constitution of the firm takes place, the current licence shall, deemed to be valid for a maximum period of three month from the date on which the change takes place unless, in the meantime, a fresh license has been taken from the Licensing Authority in the name of the firm with changed constitution.

How to Digital Signature In your Application

After Signature properties, than click on Signer Legal Notice.

The screenshot displays a digital signature application interface. On the left, there is a section for the 'Proprietor's Photograph' with a photo of a man and the date 'Date : 28-11-2014'. Below this is a list of license conditions, with the first one circled in red: '1. This licence shall be displayed in...'. A 'Signature Properties' dialog box is open in the center, showing 'Signature validity is UNKNOWN.' and tabs for 'Summary', 'Document', 'Signer', 'Date/Time', and 'Legal'. The 'Legal' tab is selected, displaying text about validating digital signatures and a 'Signer Legal Notice...' button, which is also circled in red. To the right, a 'Validity unknown' warning is shown, including the text 'Digitally Signed By Samha Suril (Personal)' and 'Date : 07-Dec-2014 12:52:05 IST', with a question mark icon and the text 'Licensing Authority Bhopal (M.P.)' circled in red.

How to Digital Signature In your Application

After click on Signer Legal Notice, now to click on **Trust** and **Add Trusted identities**.

The screenshot displays a 'Certificate Viewer' dialog box with the following elements:

- Trust Tab:** A red circle highlights the 'Trust' tab in the top navigation bar.
- Trust Settings:** A list of permissions, each with a red 'X' in a box, indicating they are not trusted:
 - Sign documents or data
 - Certify documents
 - Execute dynamic content that is embedded in a certified document
 - Execute high privilege JavaScripts that are embedded in a certified document
 - Perform privileged system operations (networking, printing, file access, etc.)
- Action Button:** A red circle highlights the 'Add to Trusted Identities...' button at the bottom of the Trust Settings panel.

The background interface includes:

- Proprietor's Photograph:** A photo of a man.
- Date:** 28-11-2014
- License Terms:** A list of conditions, including:
 - This licence shall be displayed
 - The licensee shall comply with
 - The licensee shall report to the
 - No drug shall be sold unless su
 - The Licensee shall inform the

On the right side, a red oval highlights a warning message:

Validity unknown
Digitally Signed By (Personal)
Date : 07-Dec-2014 12:52:05 IST

**Licensing Authority
BHOPAL (M.P.)**

How to Digital Signature In your Application

After click on Signer Legal Notice, now to click on **Trust** and **Add Trusted identities** and Now **OK**

The screenshot displays a digital signature application interface. On the left, there is a section for the 'Proprietor's Photograph' with a photo of a man and the date 'Date : 28-11-2014'. Below this is a list of license conditions:

1. This licence shall be displayed in...
2. The licensee shall comply with pr...
3. The licensee shall report to the Lic...
4. No drug shall be sold unless such...
5. The Licensee shall inform the Lic...

Below the list, it states: 'Where any change in the constitution of the firm takes place, the current licence shall, deemed to be valid for a maximum period of three month from the date on which the change takes place unless, in the meantime, a fresh license has been taken from the Licensing Authority in the name o the firm with changed constitution.'

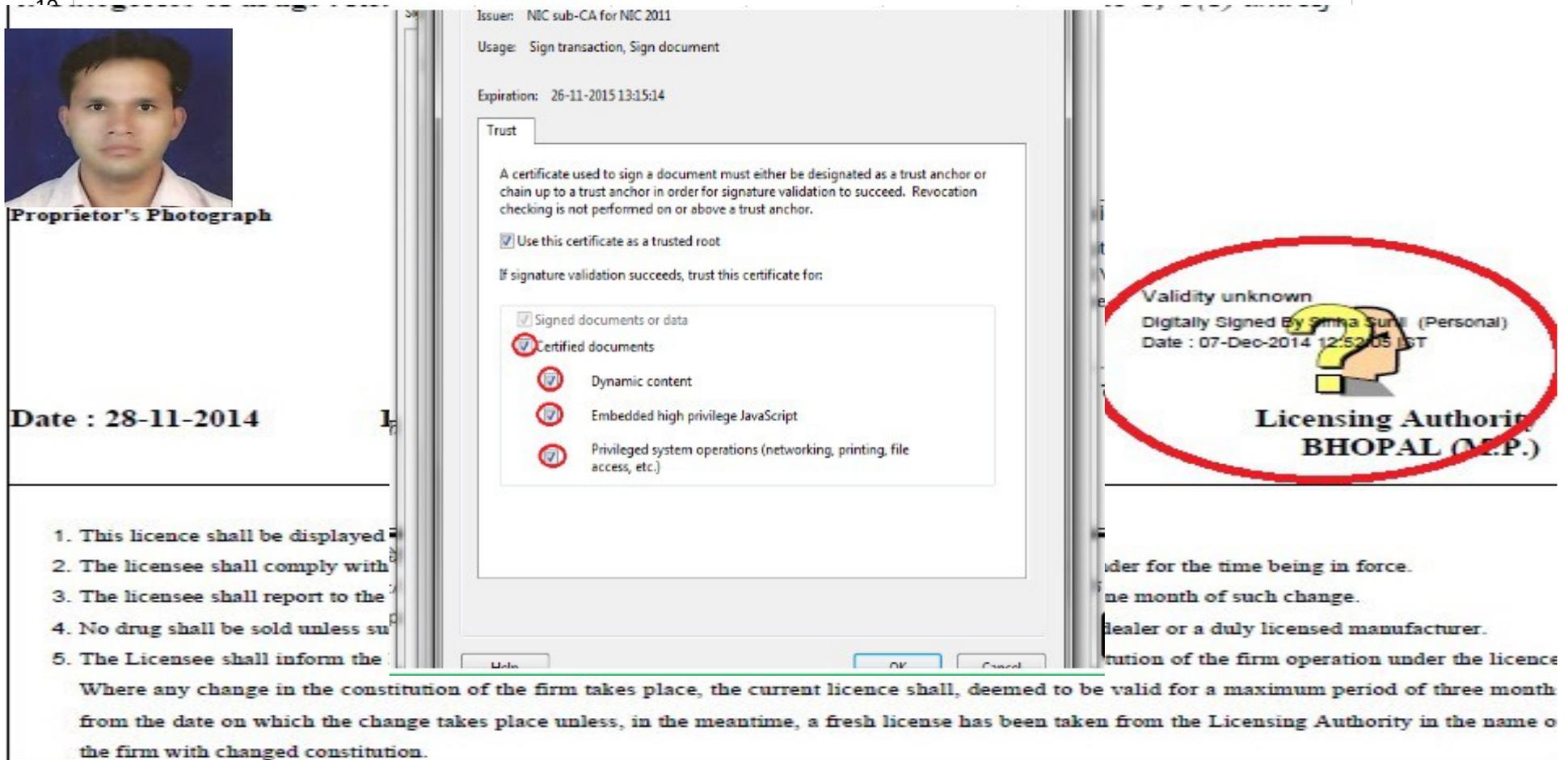
In the center, a 'Certificate Viewer' dialog box is open, showing the name 'MALI BHAIRAPPA R <tch' and tabs for 'Summary', 'Details', 'Revocation', 'Trust', 'Policies', and 'Legal Notice'. The 'Trust' tab is selected, displaying the message 'This certificate is not trusted.' and 'Trust Settings'. Below this is an 'Add to Trusted Identities...' button.

An 'Acrobat Security' dialog box is overlaid on the Certificate Viewer, with a warning icon and the text: 'If you change the trust settings, you will need to revalidate any signatures to see the change. Trusting certificates directly from a document is usually unwise. Are you sure you want to do this?'. The 'OK' button in this dialog is circled in red.

On the right side, there is a red oval containing a yellow question mark icon and the text: 'Validity unknown', 'Digitally Signed By Smita Sunit (Personal)', 'Date : 07-Dec-2014 12:52:05 IST', and 'Licensing Authority BHO PAL (M.P.)'.

How to Digital Signature In your Application

12. Kindly select all three options in certified documents



The screenshot displays a digital signature application window. On the left, there is a section for the proprietor's photograph and the date: 28-11-2014. The main area shows certificate details: Issuer: NIC sub-CA for NIC 2011, Usage: Sign transaction, Sign document, and Expiration: 26-11-2015 13:15:14. A 'Trust' section contains a warning about certificate trust and a list of options to trust the certificate for. The 'Certified documents' option is highlighted with a red circle. On the right, a digital signature is shown: Digitally Signed By Simha Suril (Personal), Date: 07-Dec-2014 12:52:05 IST, with a yellow question mark icon and a red oval around it. Below the signature, the text 'Licensing Authority BHOPAL (M.P.)' is visible. At the bottom, there is a list of conditions for the license and a note about changes in the firm's constitution.

Proprietor's Photograph

Date : 28-11-2014

1. This licence shall be displayed
2. The licensee shall comply with
3. The licensee shall report to the
4. No drug shall be sold unless su
5. The Licensee shall inform the

Where any change in the constitution of the firm takes place, the current licence shall, deemed to be valid for a maximum period of three month from the date on which the change takes place unless, in the meantime, a fresh license has been taken from the Licensing Authority in the name o the firm with changed constitution.

Validity unknown
Digitally Signed By Simha Suril (Personal)
Date : 07-Dec-2014 12:52:05 IST

**Licensing Authority
BHOPAL (M.P.)**

der for the time being in force.
ne month of such change.
dealer or a duly licensed manufacturer.
tution of the firm operation under the licence

How to Digital Signature In your Application

Kindly select all three options in certified documents and click on Ok

The screenshot shows a digital signature application window. On the left, there is a section for the proprietor's photograph and the date: 28-11-2014. The main area displays a trust dialog box with the following text:

Issue: NIC sub-CA for NIC 2011
Usage: Sign transaction, Sign document
Expiration: 26-11-2015 13:15:14

Trust

A certificate used to sign a document must either be designated as a trust anchor or chain up to a trust anchor in order for signature validation to succeed. Revocation checking is not performed on or above a trust anchor.

Use this certificate as a trusted root

If signature validation succeeds, trust this certificate for:

- Signed documents or data
- Certified documents
- Dynamic content
- Embedded high privilege JavaScript
- Privileged system operations (networking, printing, file access, etc.)

Buttons: Help, OK, Cancel

On the right side of the screenshot, there is a red oval highlighting a digital signature block:

Validity unknown
Digitally Signed By Pmha Sunil (Personal)
Date : 07-Dec-2014 12:52:05 IST

**Licensing Authority
BHOPAL (M.P.)**

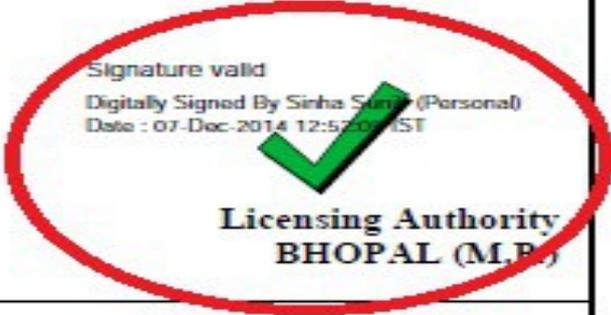
Below the signature block, there is a list of conditions for the license:

1. This licence shall be displayed
2. The licensee shall comply with
3. The licensee shall report to the
4. No drug shall be sold unless su
5. The Licensee shall inform the

Where any change in the constitution of the firm takes place, the current licence shall, deemed to be valid for a maximum period of three month from the date on which the change takes place unless, in the meantime, a fresh license has been taken from the Licensing Authority in the name of the firm with changed constitution.

How to Digital Signature In your Application

Then Click in Validate Signature OK , Validated Signature Sign is display on certificate.

	
Proprietor's Photograph	Pharmacist's Photograph
Date : 28-11-2014	Licence No : 20/333/26/2014
 <p>Signature valid Digitally Signed By Sinha Sunil (Personal) Date : 07-Dec-2014 12:52:07 IST</p> <p>Licensing Authority BHOPAL (M.P.)</p>	
<p><i>Conditions of Licence</i></p> <ol style="list-style-type: none">1. This licence shall be displayed in a prominent place in a part of the premises open to the public.2. The licensee shall comply with provisions of the Drugs and Cosmetics Act, 1940 and the Rules thereunder for the time being in force.3. The licensee shall report to the Licensing Authority any change in the qualified staff in charge within one month of such change.4. No drug shall be sold unless such drug is purchased under a cash or credit memo from a duly licensed dealer or a duly licensed manufacturer.5. The Licensee shall inform the Licensing Authority in writing in the event of any change in the constitution of the firm operation under the licence Where any change in the constitution of the firm takes place, the current licence shall, deemed to be valid for a maximum period of three months from the date on which the change takes place unless, in the meantime, a fresh license has been taken from the Licensing Authority in the name of the firm with changed constitution.	

How to Digital Signature In your Application



Date : 28-11-2014

Licence No : 20/333/26/2014

Signature valid

Digitally Signed By Sinha Sunil (Personal)

Date : 07-Dec-2014 12:57:03 IST



Licensing Authority
BHOPAL (M.P.)

Conditions of Licence

1. This licence shall be displayed in a prominent place in a part of the premises open to the public.
2. The licensee shall comply with provisions of the Drugs and Cosmetics Act, 1940 and the Rules thereunder for the time being in force.
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Thanks You